

EBACE

22-24 MAY 2017 | GENEVA



TARGET MOVE-IN DATES & TIMES

- MONDAY, MAY 15 - 08h00
- TUESDAY, MAY 16 - 08h00
- WEDNESDAY, MAY 17 - 08h00
- THURSDAY, MAY 18 - 08h00
- FRIDAY, MAY 19 - 08h00
Shell Scheme Exhibitors

EXHIBITOR MOVE-IN

- Check your assigned freight delivery on enclosed target schedule.
- Advance shipments sent to IEL/TWI will be delivered to your booth on or before your target date and time.
- Target time is per truck check-in and does not necessarily represent the time your truck will be unloaded

Important: If you are delivering display items direct to show site and are scheduling exhibit labor, make arrangements at least 4 hours after your scheduled target time. Due to shows preceding and post EBACE, as well as a bank holiday, move-in and move-out extensions will not be permitted this year. If you have questions, please contact either Rachel Thomas at rthomas@nbaa.org or Maureen Cameron at mcameron@nbaa.org.

MOVE-IN HOURS: 0800-1700 DAILY

EXHIBITORS REQUIRING TO WORK EXTENDED HOURS (AFTER 1700) MUST SUBMIT A WRITTEN REQUEST TO ebacesetup@nbaa.org.

Exhibitors who wish to come in AFTER your targeted date/time do NOT need to submit request.

Stand construction is permitted until 1500 on Sunday, 21 May. At that time all empty crates need to be removed from the floor.

PLEASE NOTE: ALL FREIGHT TRUCKS MUST CHECK IN LOT P-49 BEFORE ACCESSING THE EBACE EXHIBIT HALLS ON YOUR ASSIGNED TARGET DATE. TRUCKS WILL BE GREETED BY AN IEL REPRESENTATIVE ON A FIRST-COME, FIRST-SERVED BASIS. ONCE PAPERWORK IS FINALIZED, IEL WILL DISPATCH EACH TRUCK AS FREIGHT DOORS BECOME AVAILABLE. ALL PERSONAL VEHICLES (POVS) MUST CHECK IN AT LOT P-49 BEFORE ENTERING THE EXHIBIT HALL AS WELL.

EXHIBITOR MOVE-OUT

Move out for PALEXPO Exhibitors will begin at 1600 on Wednesday, 24 May. All exhibit materials must be completely dismantled and packed into crates and secured by 1700 on Friday, 26 May. Please note that, due to a bank holiday, trucks are not permitted on the roads on the Thursday, 25 May holiday or Sundays.

IEL (Inter ExpoLogistics) will begin returning empty containers as soon as the aisle carpeting is removed from the exhibit floor. The entire process to return empties could take approximately 8 hours (inclement weather may delay this process).

Floor Plan as of 12-Mar-17

EBACE SHUTT